

Councillors you are duly summoned and members of the public are invited to attend
A Meeting of the Slyne with Hest Parish Council
on **Monday 20 July 2026 at 6:30 pm** at
The Memorial Hall for the purposes detailed in the following agenda.

July 2026

AGENDA

1. Apologies.

2. To approve the reasons for absence.

3. Minutes of the last meeting.

Chair to sign the minutes of the meeting held on 15 June 2026 as a true record.

4. Public Participation

At the discretion of the Chairperson members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda. Standing Orders will be suspended for this period.

5. Reports

To receive any reports from Lancaster City Council or Lancashire County Councillors.

To receive any updates from local groups in attendance. To receive any Chairs report or Clerks report. Due to limited time, reports should be kept to around 3 minutes.

6. Declaration of Interest

To receive declarations of interest by members in respect of items on this agenda. Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.

7. New items to consider for July 2026

- a) **Correspondence** received by the clerk
 - Email from resident regarding safety at the gates of the Rec which lead directly to the road.
 - Overgrown footpath at Sea View Drive. A resident has noted that the unadopted pathway has become overgrown.
 - Email from resident who would like support to open a Play Group at the Memorial Hall on a weekly basis.
 - Residents have reported a Campervan has been staying overnight at the Foreshore and requested that signage is placed at the location they use to remind them that no overnight stays are allowed.
 - Email from City Council with an invitation to the Green and Blue Infrastructure Event on 1 September 2026 at the Storey.
- b) **Bus Services** To note any updates regarding the disruption to bus services in the village.
 - Any PC trees on the bus route which may have been causing any issues have now been trimmed to a height agreed with the Tree Preservation Officer at City Council.
 - City council have trimmed their tree stock accordingly.

- Any trees that are owned privately (by a companies or individuals) are for Lancashire County Council to deal with. They have powers to issue notices to trim trees that are causing damage. They have contacted those concerned.
 - Stagecoach have been unable to find an flexibility in their fleet to offer the service on a single deck bus.
- c) **Memorial Hall Office.** To consider the amended bill for the use of electricity at the Memorial Hall office from £105 to £120 per year.
- d) **Bus Shelter.** Lancashire county council have offered to fit a new bus shelter at the end of Shady Lane on Hest Bank Lane. They offer the choice of two shelters in a stainless steel finish. They have offered to take ownership and maintain the shelter. Clerks recommendation; choose a heritage shelter in stainless steel and retain the asset for this pc.
- e) **Councillor Roles.** To consider the individual roles each councillor wishes to adopt within the parish council team.
- f) **Abandoned vehicles;** to consider removal of an abandoned vehicle on the Foreshore. A vehicle has been parked on parish council land illegally for several months.
- g) **Cemetery repairs;** at a recent inspection of the grounds it was noted that there is some leaking guttering on the cemetery workshop that needs to be repaired. A tree by the kissing gate to the football fields needs to be inspected, it appears to be dead and in need of removal.
- h) **Football Club counterpart lease.** To note any updates available.
- i) **SWH Bowling Club.** An image has been shared with councillors showing an example of advertising boards that are being considered for around the bowling club to help with their decision to give permission for a similar set up. The boards would be attached to a low level rail.
It is also noted that the club has suffered some water damage from a leak in their asbestos roof; a professional assessment of the roof condition will be required in the near future.
- j) **Financial Risk Assessment and Mini Audit.** To set a date to carry out and in-house mini audit and Financial Risk Assessment now that the first quarter has been completed.
- k) **Business Broadband** The clerk has secured an offer from Sky Business broadband at £35.46 plus vat per month for 36 months. A complete value for money check was made before this offer was agreed; this offer from our current provider gave us the best value for money after the full comparison exercise.
- l) **SWH Scout and Guide Hut Committee.** To note that there has been a successful recruitment of a new Hut Management Committee. Members will be confirmed once the on-boarding process has been completed.
- m) **Events.** Cllr Obertelli proposes that a request for a donation towards a Christmas event being held at the Memorial hall is considered.

- n) **Events** Cllr Hartley proposes that; A screening of the film The Peoples Emergency Briefing is hosted by the parish council so that people who missed the screening elsewhere Lancaster have an opportunity to view it if a suitable venue with projection equipment can be found. <https://www.nebriefing.org/the-film>
There are no facilities to hold this event at the Memorial Hall.
- o) **Newsletter.** To consider financial administration matter from the Spotlight Newsletter; to purchase a professional licence for the use of online tools.
- p) **Insurance Policy.** A new policy is required at the renewal date in early October this year. The last policy was over three years, it cost £1,227.07 plus vat each year. As this is a specialist service the choice of providers is limited; Consider delegation of this matter to the Clerk during the recess period.
- q) **August Recess.** To Note; during the August recess day to day business of the parish council will carry on, any delegation of duties to the Chair and the Clerk for urgent matters are covered in councils Standing Orders and Financial Regulations. Any payments made will be dual authorised accordingly and listed in the payment list for September 2026.

8. Ongoing Items – Working Group Updates

To receive any updates regarding ongoing items and agree any actions arising from them not covered elsewhere in this agenda;

Woodland Management	Cemetery
Renovations/repairs at The Rec	Access matters / Accessibility Matters
Pump Track	Bus Shelter Maintenance
Memorial Hall	

9. Long Term Planning (2027-2031)

Any updates on the draft plan will be given.

10. Planning Applications

*To note that the following planning application(s) has been submitted to **Lancaster City Council** and circulated to members of the Parish Council since the last meeting:*

Turnpike Fold Drainage	Discharge of any Conditions (see planning portal for details)
Land at Fulwood Drive	Land to the east, 110 dwellings.
11 Throstle Walk	Extension
Powderhouse Lane	Reserved matters 26/00076/REM

To note any planning applications received and circulated to members of the Parish Council since publication of the agenda.

To note those planning applications that have been notified as approved or refused by Lancaster City Council since the last meeting. The following decisions were notified:

Turnpike Fold 58 Dwellings Permitted

11. Finance

- i) Unity Trust Current Account £11,539.81 and Reserves 95 Day Account £50,525.56.
Instant Access savings account £47,407.77.
- ii) To receive the monthly or quarterly accounts - quarterly accounts have been distributed for Q1 2026-2027.
- iii) To note any receipts since publishing the agenda
- iv) To approve the following payments and receipts, including any retrospective items
- v) To note any transfers listed between bank accounts.

Jul-26			
Regular Payments	£	Receipts	£
Bank Charges	£7.00	Ms Clarke Mem	
Printing	£9.99	Bench	£1,147.30
		Bank T/F	£5,000.00
Mobile Phone	£6.25	West HC	
Salaries / Pensions	£1,874.03	(NewsLetter)	£160.00
Eon Next (MUGA)	£40.00	Tennis Club Rent	£225.75
Broadband	£44.45		
Easy Website	£36.96		
HMRC (Quarterly)	£1,086.27		
Rydal Comms	£66.92		
DC Garden	£500.00		
Envirocare	£955.82		
Other payments			
Brian Fothergill (Bench)	£175.00		
Brian Fothergill			
(Fence)	£450.00		
Mem Hall (Elec)	£120.00		
Topiamor (Tree work)	£5,040.00		
Topiamor (Metal			
work)	£282.00		
Glasdon (Bench)	£827.30		
Luke Smith (Gates)	£37.17		
WI (planters)	£102.00		

12. Open Spaces

To discuss any report or notification on the condition of any other parish assets or land; for example, bins, benches, grassland, and trees not covered elsewhere in the agenda.

To record the regular weekly inspection of our two playgrounds and any issues found.

- The clerk inspected the playgrounds on 2 July 2026 and shared some minor repairs were needed to Manor Lane park; the gates and fence need a little attention at the green end.
- Cllr Obertelli spotted an overflowing bin and used Love Clean Streets to report it.

Litter pick – The last litter pick took place on 18 July 2026, the parish council thanks all those who helped out.

Memorial Bench. A new bench will be installed at the Foreshore during late July, the bench remains the property of the family.

13. Biodiversity and Climate Matters

Tree Planting; To consider any available update on an autumn tree planting session at the Rec.

14. Parish Events

To receive any reports about events planned by the parish council not covered elsewhere in this agenda.

The Quiz night on 20 June was a success, many thanks to Cllr Obertelli who was quiz master on the night.

Listings for village events can now be found in the Spotlight newsletter alongside village activities. If you feel something is not correct or included get in touch with them.

15. Spotlight Newsletter

To Note; The next issue of Spotlight is being completed with distribution expected in early September.

Ideas for articles in future newsletters should be sent to shanishaker@gmail.com.

16. Items for a future agenda

17. Date and time of the next meeting Monday 21 September 2026 at 7:00 pm

Louise Ash Clerk to the Council, The Memorial Hall, Hanging Green Lane, LA2 6JB,
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Louise Ash